

COUNCIL OF THE FACULTY OF ARTS AND SCIENCE

Minutes of the meeting held on October 2, 1981

Present: M. Cohen, Chairman, D. Taddeo, J. Chaikelson, M. Singer, J. Princz, R. Martin, R. Diubaldo, C. Campbell, J. Doyle, H. Fink, M. Taylor, D. Dicks, R. Ross, C. Kalman, K. Bindon, J. Lightstone, D. McDougall, S. McEvneue, B. Petrie, H. Proppe, E. Raudsepp, J. Ryan, B. Sahnī, S. Casey, C. Bertrand, H. Shulman, M. Shames, M. Squires, G. Taggart, K. Kusano, P. Thornton, R. Cannon, D. Clark, C. Crawford, K. Macdonald.

Absent with Regrets: C. Langford, J. Macaluso, G. Trudel, L. Houle.

Guest: M. Baldwin

1. Call to Order

The meeting was called to order at 1:35 p.m.

2. Approval of Agenda

81-14-1 It was moved and seconded (Cannon/Taggart) to approve the agenda as circulated. Vote: Carried

3. Approval of Minutes

Provost Singer referred to his statement on page 6 and asked to have the end of the last sentence corrected to "in some other way or even through the College concept, but not in this unusual way".

81-14-2 It was moved and seconded (McEvneue/Sahnī) to approve the minutes of the meeting of May 8, 1981 as amended.

Vote: Carried

Dean Cohen pointed out that in the minutes for the meeting of July 6, the Division recorded for Prof. Galler under Item 3 should be changed from IV. to I.

81-14-3 It was moved and seconded (McEvneue/Sahnī) to approve the minutes of the meeting held on July 6, 1981 as corrected.

Vote: Carried

4. Chairman's Remarks

The Chairman welcomed four new student councillors, Karen Macdonald, Bob Cannon, Dougal Clark and Charles Crawford.

Dean Cohen announced that copies of the final version of the Special Task Force Report on Curriculum was available for consultation in the secretary's office.

A number of elections will take place at the next meeting a) two faculty positions on the Curriculum Committee to replace Profs. M. Petrie and Stelcner who have resigned, b) elections for faculty members to serve on the advisory selection committees for the appointment of Chairmen and Principals for the departments of Etudes françaises, Journalism, Applied Social Science, Geography, Religion, Exercise Science, the Liberal Arts College, and Science College.

5. Questions and Announcements

In introducing Item 5, the Chairman said that at the last Council meeting questions were asked of the Registrar's office regarding registration procedures and asked if the Registrar's representative had a report to present. Mr. Martin replied in the negative, saying that a task force had been established under the chairmanship of Prof. Whitelaw, and that the committee would be consulting the community-at-large pertaining to the process. Dean Cohen thought that since the question was raised in Council, it would be appropriate to have the report tabled at Council at a future meeting.

With regard to questions asked about the advising process in the Economics Department, Prof. Sahni reported that the backlog applied primarily on the day first year students registered and it would appear that a number of students who were given second-choice courses were still trying to register in courses of their first choice. With reference to one of his colleagues having cancelled appointments, Prof. Sahni said that only one day of his appointments had been switched.

With regard to the questions directed to the Admissions Office, the Chairman said he had sent the questions in writing to Prof. G. Martin and had not received a reply as yet, but when he did he would read it to Council.

Prof. McEvenue asked if it was the intention to publish the Task Force Report on Curriculum in toto in the calendar. Dean Cohen replied that a statement drawn from the Task Force Report would appear in the Calendar with some editorial changes made to conform with the calendar format. He agreed to distribute copies of the calendar entry to Councillors.

Prof. Kalman reported on behalf of a member of his department that last year at a meeting of the Science College Fellows a proposal for a new course in astronomy was presented and it was pointed out that such a course existed in the Physics Department. He said that nothing further was heard, but this year an announcement has appeared stating that such a course is to be offered with someone flown in especially to give it. His department found this particularly disturbing because they had been asked to remove their course because of budgetary restrictions. He asked the Chairman to look into the matter.

Dean Cohen turned the question over to Provost Singer who replied that he did not know the background but would inquire and tell Prof. Kalman, privately, and also would announce the answer at the next meeting.

Provost Singer asked when the Task Force on Curriculum recommendations were to come into effect. Dean Cohen answered that the regulations were to be handled with flexibility until the whole process was completed. As far as the programmes, themselves, are concerned he thought that would be implemented at the time of the first evaluation, unless the programme itself volunteered earlier to make the changes to fit the guidelines. Prof. Lightstone suggested that the Steering Committee might set up a schedule of what items should be attended to first. The Chairman replied that he did not know if the Steering Committee had the expertise necessary to do the job, but would place the matter on the agenda of the next meeting. Council-lors were reminded that the normal practice is to have new regulations come into effect with the printing of a new edition of the calendar.

6. Elections

a) Graduate Awards Committee

Steering Committee nominated Prof. B. Smith (Economics) to serve on the Graduate Awards Committee.

81-14-4 It was moved and seconded (Cannon/Sahni) to close nominations.
Vote: Carried

Prof. Smith was elected by acclamatin.

b) Faculty Appeals Committee (Regulations regarding academic re-evaluation - undergraduate)

The Steering Committee nominated Profs. B. Wright (member) and J. Ufford (alternate) to replace Profs. Boswall and Knelman.

81-14-5 It was moved and seconded (Sahni/Casey) to close nominations.
Vote: Carried

Mr. Cannon presented the names of Karen Macdonald, Dougal Clark, Charles Crawford and Tim Morson for the student positions.

81-14-6 It was moved and seconded (Cannon/McEvenue) to close nominations.
Vote: Carried
All members were elected by acclamation.

c) Student Request Committee

Mr. Cannon reported that Charles Crawford had been nominated as the student representative on the Student Request Committee.

81-14-7 It was moved and seconded (Shames/McEvenue) to close nominations.

Vote: Carried

Mr. Crawford was elected by acclamation.

d) Faculty Honours Committee

Mr. Cannon reported that he did not have a name to present at this meeting. The election was put over to the next meeting.

7. Appraisals Committees (ASFC 81-14-D2)

The Chairman briefly outlined the circumstances which influenced Steering Committee in drawing up their proposal for the composition of the appraisals committees. He continued by saying that Steering Committee had nominated chairmen to committees B, C, and D, but that two members had since resigned from the Curriculum Committee, so that those positions could not be filled until after new members have been appointed to the Curriculum Committee.

Some questions were raised as to the advisability of having the Provost Chair the committee charged with review of the Colleges (Committee A). The Provost gave the historical background which led to the establishment of the committee, and added that the position of chairman was the only one to have been mandated by Senate.

Prof. Petrie asked to have copies of the mandates of the appraisals committees sent to the Chairmen of the committees and to the chairmen who would be ex-officio members. Dean Cohen agreed to do so.

With reference to the student members of Committee A, Dean Cohen said that it was made clear to the students on Steering Committee that care should be taken not to appoint students from within the programme being evaluated, but that they could be students from Division IV.

Asked to whom the committees would report, Dean Cohen replied that Committee A would report to Council and Senate and the others would report to Council.

It was agreed that in the composition of Committees B, C, and D, the member from the department being evaluated should be changed from "chairman" to "a representative" of the department. It was understood that the chairman of the department would appoint the representative.

Dean Cohen clarified the fifth position on Committee A (One Chairman from outside the Division) by saying that it was intended that the Chairman chosen would be from Arts and Science. It was asked what the spirit of the motion was that defined the representative of the department - could there be instructions to the committee to define the position - a member of the department, a Chairman or his delegate? Prof. Lightstone defined it as not being part of the evaluation process, but part of the information dissemination process from the department to the committee, thus ex-officio..

Dean Cohen suggested that to solve the problem, departments as well as committees be provided with the text and the minutes of the Task Force Report, and a summary of Prof. Lightstones intervention.

Provost Singer asked to have the following read into the record (from US-78-4-D10-2.4): "The committee shall be chaired by the Provost or his/her delegate." He interpreted that to mean that the delegate would have to be the Assistant Provost. He regarded any move to delegate that responsibility as being equivalent to denying the intent of Senate that the Provost should chair the Committee.

81-14-8 It was moved and seconded (Chaikelson/Shames) to approve the appointed of Committee A. Vote: Carried

The Provost expressed his concern at not being able to convene the committee until the students are named. The Chairman suggested that if the students could find some candidates to serve on the committee they should so notify the Provost and they would be declared interim members of the committee until approved by Council, or rejected and replaced by other members.

81-14-9 It was moved and seconded (Chaikelson/Shames) to table the approval of Committees B, C, and D until the November meeting of Council. Vote: Carried

8. Recommendation 5.1 of the Special Task Force Report on Curriculum - establishment of a study group to investigate the possibility of introducing additional core curricula in the Faculty of Arts and Science (ASFC 81-14-D3)

Dean Cohen read Recommendation 5.1 from the Task Force Report and presented Steering Committee's recommendation on the composition and membership of the committee (ASFC 81-14-D3).

1-14-10 It was moved and seconded (Singer/Squires) that the committee be instructed to consult with the existing colleges that have core curriculum. Vote: Carried

81-14-11 It was moyed and seconded (Singer/Squires) to approve the composition and membership of the Study Group to investigate the possibility of introducing additional core curricula. Vote: Carried

Dean Cohen announced that the Committee would be expected to report to Council within this academic year.

9. Guidelines concerning Undergraduate Programmes of Concentration (ASFC 81-14-D5)

Recommendation 1

81-14-12 It was moved and seconded (Lightstone/Shames) that Council disagrees with the sentiments expressed in Item C 1, 7, and 10 which would preclude the possibility of taking a double major. It is Council's desire that free combinations of unrelated majors not be restricted. Vote: Carried (Unanimously)

Recommendation 2

81-14-13 It was moved and seconded (Chaikelson/Petrie) that Council recommends that Recommendation 2 apply only to students registered in Honours and Specialization concentrations. Vote: Carried

Recommendations 3 and 4

81-14-14 It was moved and seconded (Sahni/Fink) that Council is in agreement with Recommendations 3 and 4. Vote: Carried

Recommendation 5

81-14-15 It was moved and seconded (Ryan/Sahni) that Council is in favour of Recommendation 5. Vote: Carried

Recommendation 6

81-14-15 It was moved and seconded (Shames/Squires) that given Council's motion concerning Recommendation 1, Council considers Recommendation 6 to be redundant. Vote: Carried

Recommendation 7

Council's objection to Recommendation 7 is expressed in the motion concerning Recommendation 1.

Recommendation 8

81-14-16 It was moved and seconded (Chaikelson/Bertrand) that Council feels that this particular item, Recommendation 8, is especially important where cross-registration is involved. Vote: Carried

Recommendation 9

81-14-17 It was moved and seconded (Singer/Shames) to strike the second part of the sentence. Vote: Carried

It was suggested that the qualifying phrase "stressing such points as the fact that students enrolling in a major are not required to select a minor as well" has a negative quality to it.

Recommendation 10

81-14-17 It was moved and seconded (Shames/McEvenue) that further to Council's motion on Recommendation 10, covered in the motion on Recommendation 1, Council recommends that this recommendation be struck from the document. Vote: Carried

It was thought that the regulation lacks flexibility and would lead to situations that become administratively coherent, but unrealistic, and that good advising would take care of the problem.

Recommendation 11

81-14-18 The Arts and Science Council has a committee looking at the question of exemptions, consequently, it was moved and seconded (Chaikelson/Ryan) that Recommendation 11 be tabled until Council declares its position on exemptions. Vote: Carried

Recommendation 12

81-14-19 It was moved and seconded (McEvenue/Bertrand) to accept Recommendation 12 with the exception of the last sentence. Vote: Carried

10. Other Business

No new business was raised.

11. Next Meeting

Monday, October 26, 1981 - 9:30 a.m. to consider graduation lists.

12. Adjournment

The meeting was adjourned at 4:40 p.m. (McEvenue/Chaikelson)